

Q: Section 1: Key Information - "1.5: Address for Submitting Proposal": There is a contradiction (and may simply be an error in formatting), however, 1.5(a) states: "Proposals must be submitted by email/electronically...". There is a second 1.5(a) that states "Proposals sent by fax or email will not be accepted". Please advise.

A: Proposal can only be submitted via email to Moe.Procurement@education.govt.nz (attn: Keith Murphy or Christopher Henckel). Proposals sent by fax or in hard copy will not be accepted.

Q: RFP Section 2: Our Requirements - "2.4: Contract Term": Respondents have the opportunity to extend the initial 3-year contract out for an additional term, making it a 4 year contract. Are there any terms and/or conditions providers will be required to meet in order to be entitled to this extra term 1-year term? If not, can we incorporate this assumption into our Response Form and our Pricing Information? Does this need to be clearly stated in the Response and Pricing forms?

A: Proposals should be submitted with the expectation of a three-year Contract. The "Option to extend the Contract" means the Ministry reserves the right to extend some (or all) of the Contracts for an additional year. The extension would be a formal Contract Variation made in writing between the Ministry and providers. There are no additional terms or conditions pertaining to the "Option to extend the Contract".

Q: RFP Section 6: RFP Requirements, Terms & Conditions - "Preparing a Proposal: Subsection c(ii)": Are Respondents required to provide their own Risk Analysis Management Strategy? The Buyer is requesting that "all risks, contingencies and other circumstances relating to the delivery of the Requirements" be considered, but there is no dedicated section of the RFP template for RAMS. Are Respondents expected to include their RAMS in an Appendices section of the Response Form?

A: It is not necessary to submit your Risk Analysis Management Strategy.

Q: RFP Section 2: Our Requirements - "12-14 week in-depth kaupapa": When will we know the details about the online platform that is being developed by the Ministry of Education, i.e. its key functionalities? Will this platform become the providers' dedicated LMS (learner management system)? Do we assume that the platform will be technologically capable of being able to do most things, content-wise, i.e. schedule and post assignments, setup e-Journals, classroom/group management, data collation etc? Do we list these assumptions in the Response Form? Successful providers (currently 'Respondents' according to the Term Definitions) are expected to implement the content of their online programme through this platform.

A: The Ministry will have available the LMS for all Te Ahu o te Reo Māori providers to use over the next four years. The platform will have the key functionalities of an LMS, including those mentioned. We ask that you describe your online learning requirements, including your LMS needs, in your response form and any other innovative online learning approaches that will enrich the delivery of services. We will provide more in-depth detail about the LMS when successful providers have been appointed and we are committed to working together to enhance the platform further to meet the provider and participant needs.

Q: RFP Section 2: Our Requirements - "Phase 2: Consolidation and Enhancement period": During the post-delivery maintenance period, you have asked Respondents to consider including "online learning elements". Could you please clarify: 1) is the "online learning elements" stipulated in Phase 2 additional to what is provided in the online component of learning in Phase 1, (i.e. will participants still have access to the MoE platform once they have completed Phase 1 of the programme?), or 2) is this to be considered as an extension to what would have already been provided?

A: The LMS will be available for use by providers and participants during both phases of Te Ahu o te Reo Māori. We seek your insights into what the online learning elements will look like given the different objectives required for each phase of delivery.